



PHOTOGRAPHER

Job Description

QUALIFICATIONS AND REQUIREMENTS

- **Background in Photography (Required)**
- **Proficient in Editing (Required)**
- **Camera equipment (camera, editing software, laptop, etc.) (Required)**
- **Responsible / Reliable / Organized / Detailed**
- **Servant Leader & Team player**

CHAIN OF COMMAND

- **Report to the Camp and Marketing Director**
- **Collaborate with Hospitality Director for any needs/wants for you to complete your job.**
- **Communicate well with campers & staff**

PRE-CAMP RESPONSIBILITIES

- **Complete and turn in Youth Protection Training and W9 forms to Hospitality Director before your first day of camp you are working.**
- **If possible be present at necessary staff training.**
- **Prepare yourself spiritually, mentally, and physically prior to coming out to camp**
- **Communicate with the CD/HD regarding equipment needs.**
- **Look over the weekly and daily shot list to prepare.**
- **Familiarize yourself with property layout and where your activities will take place.**
- **Familiarize yourself with the camp schedule and hotspots.**

CAMP RESPONSIBILITIES

- Be present at staff devotionals in the morning
- Make schedule of all camp photo, cabin photo, etc for Final Picture Day.
- Meet with Program Director to set up slide show before every PM worship
- Take head shots of all campers and group (Individual Cabins, All Camp, Sport Groups, All Boy Photo, All Girl Photo)
- Capture Spiritual aspects of camp with shots of Worship, Prayer, Bible Study, Quiet Time, etc.
- Capture the fun aspects of camp with shots of Color Wars, SWISS, SWIFT, Etc.
- Upload photos daily onto drive

POST-CAMP RESPONSIBILITIES

- Gather and pack up all equipment
- Turn in Folder to Hospitality of Director
- Help with camp clean up
- Complete Staff Evaluation

****UPLOAD ALL PHOTOS TO STILL WATER HARD DRIVE AND/OR SMUGMUG BEFORE LEAVING CAMP!! ****

SHOT LIST

- MAKE SURE CAMP PHOTOS ARE BROKEN UP INTO FOLDERS CALLED:
 - FUN
 - CHALK TALK
 - CAMPERS
 - SPORT
 - WATERFRONT
 - GOLGOTHA
 - COLOR WARS
 - MARKETING
 - CABIN TIME
 - STAFF
 - NATURE
 - CABINS
 - PROPERTY