



CORE TEAM BOSS

Job Description

QUALIFICATIONS AND REQUIREMENTS

- 18 years or older
- Be a servant-leader
- Responsible
- Ensure that Core Team completes assigned tasks
- Pour into Core Team members spiritually
- Help fundraise \$250 per camp you serve through mission support

CHAIN OF COMMUNICATION

- Report to Camp Director
- Collaborate with Programmer
- Communicate well with Core Team

PRE-CAMP RESPONSIBILITIES

- Be present at necessary staff training
- Complete and turn in Youth Protection Training and W9 forms to Hospitality Director
- Prepare yourself spiritually, mentally, and physically prior to coming out to camp
- Read through job description and become familiar with your responsibilities
- Contact members of Core Team and discuss job description with them
- Collaborate with team for pre-camp set-up
- Meet with CD about needs and responsibilities for the week
- Lead meeting with Core Team, communicating expectations and delegating responsibilities

CAMP RESPONSIBILITIES

- **Be present at necessary staff training**
- **Complete and turn in Youth Protection Training and W9 forms to Hospitality Director**
- **Prepare yourself spiritually, mentally, and physically prior to coming out to camp**
- **Read through job description and become familiar with your responsibilities**
- **Contact members of Core Team and discuss job description with them**
- **Collaborate with team for pre-camp set-up**
- **Meet with CD about needs and responsibilities for the week**
- **Lead meeting with Core Team, communicating expectations and delegating responsibilities**

POST-CAMP RESPONSIBILITIES

- **Debrief with Core Team**
- **Gather and pack up all equipment**
- **Turn in Folder to Hospitality of Director**
- **Help with camp clean up**
- **Complete Staff Evaluation**